

MunchaLunch: Steps to Register and Order Lunch

McKay Elementary

Go to: <https://munchalunch.com/schools/mckay>

Step #1. Click "Register Here"



Welcome McKay Elementary Parents!



if you have an account...

[Login Here](#)

if you need an account...

[Register Here](#)

[Forgot password?](#)

Step #2. Click YES

New Account Registration:

↓

Is this your school?

★ McKay Elementary ★
Richmond, BC



Yes **No**

Step #3. Enter parent first name/last name, email, password and click "Create My Account"

Parent **First Name**:

Parent **Last Name**:

Parent **Email**:

Confirm **Email**:

Create **Password**:

Confirm **Password**:

↓

[Create My Account](#)

Step #4. On the next page, confirm the checkboxes and click "Save and Continue"

Hello Jane!

Before continuing, please select from the contact options below so you can stay informed.
(You can change this anytime by going to MyFamily > MyProfile)

(If applicable) I would like to receive **Lunch Reminder** emails

(If applicable) I consent to being contacted about school related matters.

[Save and Continue >](#)

Step #5. Click "Add a Child", enter your child's first name/last name and select grade, division/teacher, then click "Save".

My Children

3 Easy Steps:

1. Click "Add A Child", enter details, and click "Save".
2. To order lunch, click "Order Lunch!"
3. To go to fundraising, click "Fundraising Open!"

Refresh

	Student First Name	Student Last Name	Food Allergies	Grade	Division / Class	
Edit	Ethan	Testchild		Grade 01	Grade 01 -- Johnson [Rm: 101] [Div: 01]	remove

Student First Name:

Student Last Name:

Food Allergies: If no allergy leave blank.

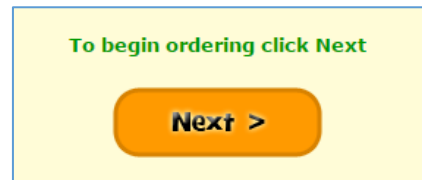
Grade: Grade needed due to some split classes

Division / Class: This is delivery location for your order.

Step #6. Click "Order Lunch!" to begin ordering.



Step #7. On the next page, scroll down and click "Next".



Step #8. Select food items on the left > click the green arrow to add items to the right.

11/21 (Thu) - Pizza Day MENU
Nov 21.

Item Name	Item Description	Price
1: Meals		
Hawaiian Pizza		\$2.50
Cheese Pizza		\$2.50
Pepperoni Pizza		\$2.50
Veggie Pizza	Peppers, Mushrooms	\$2.50

To begin:
click items on
the left to add.

select

Ethan's Order

Item Name	Price Each	Qty	Daily Total	# of Days	Menu Total	remove
Select Item on left, then click Green Arrow to add						
Totals:					Total	remove

Menu 1 of 3

or
go to:

11/21 (Thu) - Pizza Day

[Jump to last Menu >>](#)


Step #9. Your selected item/s will appear on the right side of your screen, then click "Next Menu".

11/21 (Thu) - Pizza Day MENU

Nov 21.

Item Name	Item Description	Price
-: 1: Meals		
Hawaiian Pizza		\$2.50
Pepperoni Pizza		\$2.50
Veggie Pizza	Peppers, Mushrooms	\$2.50

To add more items:
select them from the left.



Ethan's Order

Item Name	Price Each	Qty	Daily Total	# of Days	Menu Total	remove
Cheese Pizza	\$2.50	1	\$2.50	1	\$2.50	
Totals:			\$2.50		\$2.50	remove

Menu 1 of 3

< Prev Menu **Next Menu >**

or
go to:
11/21 (Thu) - Pizza Day ▾

Jump to last Menu >>


Step #10. Continue with your ordering, and on the last page click "Finished" > "Next" > "Yes, this is correct".

< Prev Menu **Finished >>**

or
go to:
12/06 (Fri) - Holiday Fun Lu ▾

Step #11. On the next page click "Checkout".

Your 1 order is awaiting payment.




Checkout >>

Step #12. Click 'Pay Now' > then enter your credit card details. After making a successful payment, you will receive an Order receipt from MunchaLunch and a Payment receipt from Stripe.

My Account Balance

Total Orders:		\$2.50
Less: Total Payments	-	\$0.00
Balance Due:	=	\$2.50

 **Pay Now >**