

McKay PAC Meeting Minutes - Monday, November 7th, 2022

In Attendance:

PAC Chair: Jennifer Shabbits

Administrator: Larry Hurst

Treasurer: Fanny Lu

Secretary: Winnie Tam (for this meeting only)

Food Day Coordinator: Wendy Mok **Fundraising:** Nida Haq/Priya Bala-Miller

Members at Large: Andy Cheung, Amelia Spinelli

McKay Parents:, Angelin Samra, Christine Cho, James, Kayce Hopwood, Nicole Mah, Rebecca, Robert, Youmin Yang.

1. **The meeting was called to order at 7:30pm. Jennifer welcomed everyone.**
2. **Old Business:**
 - a. **October Minutes**
 - Jennifer asked members to approve October's minutes which was posted on our PAC website.
 - b. **Website Updates**
 - Wendy has been adding more info onto our PAC website including upcoming hot lunch dates and meeting minutes.
 - Wendy asked about the kindergarten brochure and Jennifer will forward her an electronic copy to put on the website.
 - Mr.Hurst thanked Angelin for putting the brochure together.
 - c. **School Community Asset Mapping**
 - Priya put together a conference presentation slideshow about the Community Asset Mapping concept to share with the group. The main purpose is to engage more with the McKay School Community. The slideshow talks about "What can we mapped ", "How to Map", "possible outcomes" etc. Please refer to the slideshow for details.
 - Mr Hurst will share the idea to the teachers as it will take lots of coordination and thoughtful discussion with staff. Priya offered to attend a staff meeting to share the idea if needed.
 - A number of members voted to show their interests in participating. Please email to Priya (pbalamiller@gmail.com) if you are interested. Will keep this on the agenda for December.
3. **New Business:**
 - a. **Bottle Drive**
 - Wendy did some research on bottle drive and proposed that we could do this as an on-going fundraising for McKay.
 - Wendy said it is an easy process for parents/families where they can drop off their bottles and cans in a plastic bag and print a label at any Return-It Depot kiosk. Then the money will automatically be credited to McKay account.

- The existing Return-It account for McKay is registered under the school's main phone number owned by Mrs. Trahey. She gathered the recycled items from school and took them to Return-It. She has been using the money for the McKay Gardens.
- Wendy asked if we should register another separate account using the early warning phone number or if we should share the existing account with Mrs. Trahey. Mr. Hurst doesn't think it will conflict to set up a separate account.
- Jennifer commented that Mrs. Trahey is getting about \$200/year from the bottle drive and suggested that if we go with the shared account option, PAC can give \$200/year to Mrs. Trahey and then keep the rest for PAC.
- Wendy will schedule a meeting with Mrs. Trahey and Mr. Hurst to determine what is the best option.

4. Monthly Reports:

a. Fundraising - Nida Haq

- **Bubble Tea**
 - Nida thanked Wendy for coordinating our first fundraising event of Bubble Tea last week.
 - Wendy thanked her team for making the event so successful. Feedback from parents and students were great with this new vendor, 'Bubble Queen' where they offered us a lower price compared to last year's Vendor. Only downside was the material for the cups were so thin and easy to break.
 - Fanny reported that we have successfully raised \$355 for this event.
- **McKay Spirit Wear**
 - Nida already sent an email to Gord (vendor) to see if we can meet the order deadline before the winter break holidays.
 - Fanny suggested adding other accessories such as toque or gloves with McKay logo. Mr. Hurst thinks it is a great idea. Nida will consult with the vendor to see if it is feasible.
 - Mr. Hurst suggested if we could roll out the Spirit Wear by first two weeks of December. Nida will find out more.
- **Purdy's Chocolate Fundraiser**
 - Nida is planning for the first week of December with Purdy's Chocolate Fundraising Campaign for the Holidays. Based on previous Purdy's fundraising event, Nida said it is such an easy process for families as Purdy's has their online website for ordering. Purdy's will also deliver to the school so we only need to distribute.
- **Pancake Breakfast with Santa?**
 - Kayce mentioned a pancake breakfast with Santa from the last meeting. If we couldn't make it for Christmas, we can do an Easter Theme at a later time. Mr. Hurst stated that we will be busy with Winter Concert and Winter Wonderland Skating event for the holiday season so Easter would be a better time. Kayce, food day coordinator and the fundraising team can work on this together.

b. **Treasurer - Fanny Lu**

- The transition of Treasurer Role from Jennifer to Fanny is completed. Fanny is officially our McKay PAC Treasure.
- The existing PAC bank account includes some of our members' names who are no longer at McKay.
- Coast Capital McKay Pac Account needs to be updated as follows:
 - 1) **Remove** primary contacts, Kit Wai Lam 604-668-6470 and Jenny Brown; PAC Chairperson - Donna and Principal/Sponsor - Mark Hoath.
 - 2) **Add** Chairperson - Jennifer Shabbits and Treasurer - Fanny Lu
- Jennifer suggested to add one more person to co-sign the cheques and suggested Wendy Mok because she is coordinating Food Days. Wendy will take this offline with Fanny to add her name as co-signer.

c. **Food Days - Wendy Mok**

- Oct 28 was Sushi Day with Sushi Lovers.
- Our next Hot Lunch Day will be on Nov 18 with Taco Luis, Dec 16 with Sushi Lover.
- Wendy mentioned about doing Hot Dog days. Mr. Hurst agreed that it is a great idea.
- No objections to having two Hot Lunch Days in one month.
- We will have Mandarin Oranges from the BC Fruit Program on Nov 14 and Nov 28.
- Mr. Hurst suggested that the PAC can look into fundraising popcorn on Dec 16 (PJ Day) as kids will watch movies at the gym. Fanny suggested that the PAC may sponsor and treat kids with free popcorn. Wendy and/or Nida will look into this.

d. **Administrator's Report**

- Mr. Hurst shared his Admin Report to parents present at the meeting.

5. **Other Business:**

- **Movie Days**
 - i. Wendy mentioned if we would think about resuming Movie Days. We need to look into purchasing a movie playing license before the event can occur.
 - ii. Will keep this on our agenda for December's meeting
- **Facebook Group**
 - i. Irene would like to share with us that there is a Facebook group called "Richmond SD38 PAC Club". It is great for PAC members to share and exchange ideas on this social platform.
- **After School Gym**

- i. Fanny asked if we will open the gym for kids after school for some sport activities. Mr. Hurst mentioned that we do not have plans at the moment for afterschool activities because of our volleyball and basketball practices going on at the gym after school.
 - **Food Drive**
 - i. Kayce asked if McKay will have a Food Drive this year. Mr. Hurst will circle it back to the staff and will plan on something for December.
 - **Basketball Season**
 - i. Rebecca asked when basketball season will start. Mr. Hurst said it will be from January to spring break. (Currently it is volleyball season where there will be tournament for our Gr6/7 volleyball team at the end of November)
6. **The next PAC meeting will be on Monday Dec 5th, 2022 at 7:30pm on Zoom.**
7. **Jennifer concluded the meeting by thanking everyone for attending. The meeting was adjourned at 8:45pm.**